

SWaM Re-Certification Process

Your access to re-certification process becomes available 90 days prior to your SWaM expiration date. Please follow the “Re-certification Application Steps” listed below.

If you can not access to the system, please check whether you are applying too early or someone else in your company has already applied for the re-certification.

You can view the status by entering a certification (tracking) number or a portion of the company’s name at this page: <http://egov1.virginia.gov/cgi-bin/tracking.cgi>.

Important Notice to non-Virginia based businesses:

Businesses from the following states are not eligible to participate in the Virginia SWaM Program because of Certification restrictions in their home states: Arkansas, California, Connecticut, Florida, Iowa, Louisiana, Minnesota, Mississippi, New Mexico, Ohio, Texas, and Washington, D.C. States such as Arizona and New York have regional restricted certification programs, businesses from these regions are not eligible to participate in the Virginia SWaM Program.

Re-certification Application Steps:

1. Click on the link to the online Certification Application and answer “YES” to the first eligibility question: Has your company ever been certified as a SWaM business by the Virginia Department of Small Business and Supplier Diversity (SBSD), formerly: Virginia Dept of Minority Business Enterprise (DMBE)?
2. Complete the application form, print, sign and date the complete application form. **Please cross off old information on the form and write in the current information if needed.**
3. Mail the signed application and all required supporting documents to SBSD.

You must mail us your signed application with all required supporting documents or your application will not be processed.

Certification Application

Required Supporting Document to be Submitted for SWaM Certification (PDF) | (Word)